



## Laboratory Coordinator Department of Physics and Engineering

Fort Lewis College  
Durango, Colorado

The Department of Physics and Engineering at Fort Lewis College is seeking a renewable nine-month full-time laboratory coordinator (mid-August to mid-May). Desired starting date: September 2008.

### Minimum Qualifications:

A bachelor's degree in physics, engineering, or a closely related discipline.

### Primary Duties:

- Organization, set-up and take-down, testing, maintenance, repair, replacement, and inventory of laboratory equipment and lecture demonstration equipment
- Construction of small parts necessary to improve labs, such as mounting brackets for lab components
- Design, building, and testing of new lab activities, and development of student information and procedure handouts
- Providing training and oversight for safe student use of our machine shop, and maintaining the shop as needed. (Lathe, mill and other machine experience is not required. However, the candidate must be interested in developing these skills.)
- Teaching and/or assisting with teaching of laboratories, especially in lower division non-majors labs such as astronomy and physical science
- Assisting with other department tasks as needed, such as organizing student activities, assisting with documentation for our engineering accreditation, setting up demonstrations, etc.

### Salary:

\$28,500 for nine months plus full-year benefits.

### Application Process:

Please send electronically résumé and contact information for three professional references to:

Barbara Rosten  
Administrative Assistant  
Department of Physics and Engineering  
Fort Lewis College  
Email: [Rosten\\_b@fortlewis.edu](mailto:Rosten_b@fortlewis.edu)

Applications received by 8 a.m., September 8, 2008 will be given full consideration. The position will remain open until filled.

Inquiries about the position may be addressed to Dr. Craig Tyler, [tyler\\_c@fortlewis.edu](mailto:tyler_c@fortlewis.edu)

Successful candidate will be required to provide college transcripts, three letters of reference, and pass a background check.

Fort Lewis College does not discriminate on the basis of race, age, color, religion, national origin, gender, disability, sexual orientation, political beliefs, or veteran status. Accordingly, equal opportunity for employment, admission, and education shall be extended to all persons. The College shall promote equal opportunity, equal treatment, and affirmative action efforts to increase the diversity of students, faculty, and staff. People from under-represented groups are encouraged to apply.