

December 19, 2009 Graduation Information

If your name appears on the approved list of students, you are currently scheduled to participate in the **Saturday, Dec 19, 2009 Commencement ceremony at 10:00 a.m.** ***This does not mean your graduation date will be Dec 19th.*** **The Registrar's Office will determine whether you have completed all of your requirements after grades are submitted on Dec 21st. Once we determine your degree completion, your final transcript and diploma will be mailed to you 4-6 weeks AFTER Commencement (unless you have holds on your record preventing this).** **If you have not completed all of your requirements, you will be notified ASAP by telephone and/or email.** Please check the December 2009 graduation list on the Registrar's Office web site or on the bulletin board at the Registrar's Office in Miller 160. If your name is not on the list, yet you expect to graduate and/or participate in Commencement, contact the Registrar's Office immediately at 970-247-7397.

Commencement Ceremony: December 19, 2009

9:00 a.m. – Robing will be in Cooper Hall – pick up Reader cards and Honor Cords (more details below)

10:00 a.m. – Commencement begins.

Be prompt! Ceremony will begin on time.

****No tickets are needed for students or family members, and there are no limits to the number of guests you can invite.**

REHEARSAL: Mandatory! Friday, Dec 18, 2009, 1:30 p.m. – Whalen Gym

You will be given important information regarding the commencement and guided through the ceremony proceedings.

Caps and Gowns: Pick-up at the FLC Bookstore

Caps and gowns will be available Monday through Friday, Dec 14 through Dec 18, 2009 in the FLC Bookstore. Your cap and gown has already been covered in the \$45 fee that you paid when you Petitioned to Graduate. You do not need to be measured; the sizing is generic according to your height. Bookstore hours are 7:30 a.m. - 4:30 p.m. The bookstore will be open on Saturday, Dec 19, from 8:00 a.m. to one hour following commencement. Black is the gown color for all FLC graduations.

Traditional Dress

You are encouraged to wear traditional/cultural dress to the graduation ceremony if you wish to do so. Our Native American and International graduates have chosen to do so in previous ceremonies.

Reader Cards - Pick-up at Robing Time – 9:00 a.m. - Cooper Hall

During the Robing Time, you will be given a reader card. This will identify who you are when you walk across the stage to receive your diploma tube. You will receive another colored card for the photographer. During the ceremony, you will hand the WHITE card to the reader as you approach the stage so your name (**and honors if you qualify**)* can be read as you cross the stage. You will hand the COLORED card to the usher so the photographer may keep accurate record of the order you graduate and are photographed.

Honor Cords – Pick-up at Robing Time – 9:00 a.m. - Cooper Hall

Honor cords for Summa, Magna or Cum Laude will be given to students during the Robing Time. Departmental Honors Cords (i.e. English, Business, Education, etc.) should be acquired at the respective department the week prior to Commencement.

60 Institutional (Fort Lewis College) credit hours are required to be eligible for Honors Status.

Grade point averages required for honors are as follows:

Cum Laude: Grade Point Average of 3.4 to 3.59

Magna Cum Laude: Grade Point Average of 3.60 to 3.79

Summa Cum Laude: Grade Point Average of 3.80 to 4.00

***Honors are calculated according to your GPA through the Winter and Summer 2009 terms. Your Fall 2009 GPA cannot be included in calculations as grades are not due until after Commencement on Monday, Dec 21, 2009.** However, your *credit hours* for the current term WILL be included since you must have earned in residence at Fort Lewis College a minimum of 60 credit hours to be eligible for honors status. For example, if you have earned 52 Fort Lewis College credit hours from previous terms and are currently enrolled in 15 credits, your total credit hours for honors purposes would be 67, making you eligible for honors status as long as you have a 3.40 GPA and above. Credits transferred from another college are *not* counted towards honors. **Your final GPA will be calculated after the Commencement Ceremony, and your final official transcript and diploma will reflect your true honors status.**

Photographs

GradTrak (formerly Chappell Studios) will be located at the stage area photographing each student as they walk across the stage. **Students - please make sure you hand the colored reader card to the usher for accurate records of your proofs.** Parents - there will be a photo opportunity area in the lobby of the Student Life Center during the post-graduation reception where you may take photographs of your graduates.

Gradtrak can be reached at 800) 628-4509 or www.gradimages.com.

Post-Graduation Reception

We will hold a post-graduation reception in the Student Life Center lobby immediately following the completion of the ceremony. Cake and punch will be served. All are welcome, free of charge. This reception is sponsored by the President's Office.

Parking

West Hall/Student Life Center and Stadium Lots.
Additional Parking: Education Business Hall (EBH) and Noble Lots.

Seating

There will be a special section in the Whalen Gym designated for persons with wheel chairs and persons with limited mobility – please see ushers for assistance.

Graduation Announcements and Class Rings

You will receive a brochure from Jostens concerning announcements. If one is not received and you would like more information, please call (800) 353-5299 or visit their website at www.Jostens.com. Information on class rings is available at the FLC Bookstore.

Privacy Restrictions – I M P O R T A N T

If you currently have a confidentiality or privacy restriction on your record, your name will **NOT** appear in the final graduation program, nor will FLC staff be able to acknowledge your attendance at FLC – this means we will not confirm your attendance with anyone for any reason, including FUTURE EMPLOYERS! If you wish to allow us to release your information, you must visit the Registrar's Office with a photo ID to lift your privacy restriction. *The deadline to do this is Friday, Nov 20, 2009!*

Child Care

Free child-care (up to 8 yrs in age) will be provided by professional caregivers from 8 a.m. to 12:00 p.m. You may contact Susan Wanatka at 247-7679 for reservations (which are strongly recommended), or for additional information.

DVD's

To order a graduation DVD, please send a check for \$20 to: Fort Lewis College, Media Services, 1000 Rim Drive, Durango, CO 81301-3999. Please indicate the date and time of the ceremony and where the video should be sent.

Additional Questions

Rehearsal should answer most student-related questions; however, for further information or questions, please contact one of the offices listed below:

Career Services: 247-7562
CUB Information: 247-7511
Alumni Office: 247-7427

FLC Bookstore: 247-7419
Registrar's Office: 247-7397

We suggest you tell your instructors you will be participating in Commencement and encourage them to attend.

In order to vacate the gymnasium as soon as possible following the ceremony, photographs may be taken at the reception site in the Student Life Center immediately following its conclusion.

THANK YOU AND CONGRATULATIONS!