

BOARD OF TRUSTEES FOR FORT LEWIS COLLEGE
September 21, 2007
Memorial Student Lounge
Fort Lewis College

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CORRECTED COPY

FRIDAY, SEPTEMBER 21, 2007

Call to Order

Chairman Leonel Silva convened the regular meeting of the Board of Trustees for Fort Lewis College at 9:00 a.m.

Trustees Present:

Richard Ballantine, Brian Bissell, Linda Campbell, Peter Decker, Bridget Irish, Pat Noyes, Tom Schilling, Leonel Silva Absent: Anna Mekeel

Staff Present:

Steve Roderick, Acting President & Provost/Vice President for Academic Affairs; Steve Schwartz, Vice President for Finance and Administration and Deputy Treasurer; Glenna Witt Sexton, Vice President for Student Affairs; Fred Kuhlwilm, Legal Counsel; Peggy Sharp, Executive Assistant to the President and Deputy Secretary; and Mike Larson, Audio Consultant.

Participating via Teleconference:

Brad Bartel, President; Ed Bowditch, Legislative Liaison

RECOGNITIONS/INTRODUCTIONS

Acting President Roderick presented Mr. Chad Colby, Assistant Professor of Art, to the Board for recognition as the Featured Scholar for Fall term. Also, introduced were Mr. Wayne Kjonaas, newly hired Director of Physical Plant Services and Mr. Mark Mastalski, Director of the Leadership Center.

PUBLIC COMMENTS – None

ACTION AGENDA – CONSENT ITEM:

Approval of Minutes of the August 16, 2007 Teleconference Meeting of the Board of Trustees for Fort Lewis College

Chairman called for corrections to the minutes. Hearing none, the minutes stand approved.

CHAIRMAN'S ANNOUNCEMENTS/REPORT

Chairman asked that the Board set meeting dates for 2008. The following dates were decided:

Retreat – only 1 ½ Days	Wednesday, January 9 Thursday, January 10	To be determined
Legislative Reception	Monday, February 4	Denver
Regular Meeting	Tuesday, February 5	Denver
Travel to Durango	Thursday, April 10 th	Durango
Regular Meeting	Friday, April 11 th	
Travel to Durango	Thursday, June 19 th	Durango
Regular Meeting	Friday, June 20 th	
Travel	Thursday, September 11	Durango
Regular Meeting**	Friday, September 12	
	**Possible Teleconference Meeting -- TBD	
Sunday, October 19 Monday, October 20	Retreat/Meeting	Durango
Travel to Durango	Thursday, December 11	Durango
Regular Meeting	Friday, December 12	

Committee Reports:

Academic & Student Affairs Committee

Pat Noyes, Chair, reported that the committee heard a report from Dr. Rochelle Mann, Acting Dean, Arts, and Humanities & Social Sciences on the program review for the History Department. Acting President/Provost Roderick stated that as a result of recommendations from this committee, options are being explored to more accurately list in the catalog only courses that will be offered. One option being considered is reviewing courses on a two-year cycle to determine deletions from the catalog. Also, the departments will be asked to keep closer track of their graduates.

ACTION: Approval of Minutes of August 30, 2007 Teleconference Meeting of the Academic & Student Affairs Committee

Pat Noyes moved to approve the minutes. Peter Decker seconded. Motion carried.

ACTION: Approval of Academic Program Reviews for 2007-08

Acting President/Provost Steve Roderick stated that a suggestion was made last year to review the programs on a five-year cycle rather than seven. However, after consideration by the Deans' Council, the cycle will remain seven years, with the exception of new programs and programs being evaluated for reaccreditation.

Peter Decker moved to approve the Academic Program Reviews for 2007-08 with a second by Pat Noyes. Motion passed.

External Affairs Committee

ACTION: Approval of Reimbursement Resolution

Vice President for Finance & Administration Steve Schwartz stated that this will simply allow the College to reimburse itself for capital construction costs incurred prior to the issuance of bonds and is a IRS requirement. Brian Bissell moved for approval of the reimbursement resolution. Bridget Irish seconded and the motion carried.

ACTION: Approval of Berndt Hall Renovation— Physics/Engineering/Geosciences Program Plan

Steve Schwartz gave a brief overview of the program plan for the renovation of the section of Berndt Hall that houses the above-named programs. He further stated that although construction costs are high, the building would serve the College for at least 50 years. Tom Schilling moved for approval of the Berndt Hall Renovation- ---Physics/Engineering/Geosciences Program Plan, with a second by Brian Bissell. Motion carried.

ACTION: Approval of Minutes of September 10, 2007 Teleconference Meeting of the External Affairs Committee

Tom Schilling moved to approve the minutes of the September 10th External Affairs Committee meeting. Richard Ballantine seconded. Minutes approved.

Finance Committee

Chair Richard Ballantine stated that the committee heard the reports on the following four assurances in the Performance Contract and unanimously endorsed these reports.

- Quality in Undergraduate Education – Faculty Salaries
- Efficiency of Operations – Costs
- Efficiency of Operations – Capital Assets & Maintenance
- Efficiency of Operations – Facilities

Acting President/Provost Roderick indicated that the Department of Higher Education has requested that assurance reports be brief – two or three paragraphs – and the College will stay within those guidelines.

Ed Bowditch, Legislative Liaison, joined via teleconference and briefed the Board on discussion and outcome of the Higher Education Summit and other State issues related to higher education. He responded to questions from the Trustees and stated that he will continue to track the proposals and actions being undertaken concerning higher education.

ACTION: Approval of Minutes of September 6, 2007 Teleconference Meeting of the Finance Committee

Richard Ballantine moved for approval of the minutes of the above stated meeting. Brian Bissell seconded. Minutes approved.

Performance and Audit Committee

Chair Peter Decker reported that the committee had not met and that the search for the position of Internal Auditor is in the final stage and an offer will soon be made.

BREAK

Standing Reports

Alumni Report

Chris Aaland, Director of the Alumni Association, gave a brief report on plans for Homecoming, the election of Alumni Board of Directors, update on fundraising, status of the electronic newsletter, and outreach to alumni while traveling to various locations with volleyball team.

Foundation Report

John Wells, President of the Foundation, reported on the President's Cup Golf Tournament and the status of the searches for two positions in the Foundation: Major Gifts & Planned Giving Officer and Annual Fund Manager.

Faculty Representative Report

Bridget Irish elaborated on her written report. Two faculty members of the Music Department, Dr. Rochelle Mann and Dr. Katherine Jetter Tischauser, provided a brief presentation on the recent history of the department and a few of their activities and future plans.

Student Representative Report

In the absence of Anna Mekeel, Vice President for Student Affairs Glenna Sexton reported on the ASFLC retreat.

PRESIDENT'S REPORT

Acting President Roderick introduced Mr. Kent Stanley, who gave a presentation to the Board on the Athletic Program at Fort Lewis College, as well as some background on the evolution of NCAA intercollegiate athletics. Discussion and questions followed his presentation.

LUNCH BREAK

Chairman Silva reconvened the meeting at 1:05 p.m. and called for a motion to go into executive session, pursuant to the Colorado Revised Statutes, section 24-6-402(3) (a)(II) to confer with legal counsel for purposes of receiving legal advice on specific legal questions; and (b)(I) to consider the employment of a public employee and that the following individuals be invited to join the Board in executive session to participate in those discussions: Brad Bartel, President, Steve Roderick, Acting President & Provost/Vice President for Academic Affairs, Peggy Sharp,

Deputy Secretary, and Fred Kuhlwilm, Legal Counsel. Peter Decker so moved and Pat Noyes seconded the motion. Motion carried and executive session convened.

Chairman Silva reconvened the regular business meeting at 2:25 p.m. following adjournment of the executive session.

ACTION: Contract Approval: First Addendum to Memorandum of Understanding for 2007-2008 between the Fort Lewis College Foundation and the Board of Trustees for Fort Lewis College regarding reimbursement for Foundation facilities, personnel and services

Peter Decker moved for approval of the First Addendum to the MOU for 2007-2008 between the Fort Lewis College Foundation and the Board of Trustees for Fort Lewis College regarding reimbursement for Foundation facilities, personnel and services. Tom Schilling seconded this motion. Motion carried.

ACTION: Contract Approval: The Lease Agreement between the Fort Lewis College Foundation and the Board of Trustees for Fort Lewis College for the President's Residence

Pat Noyes moved for approval of the lease agreement between the Foundation and the Board of Trustees for the President's residence. Bridget Irish seconded. Motion passed.

Brian Bissell moved to confirm the agreement between Chairman Silva and President Bartel indicating the ninety days of Dr. Bartel's medical treatment be provided as paid time away from campus. Tom Schilling seconded the motion. Motion carried.

Brian Bissell moved to authorize supplemental pay from September 1, 2007 through December 31, 2007 to Dr. Steve Roderick in the amount of \$5,000 per month and that the Board authorize supplemental pay for the same period in the amount of \$1,500 per month to Peggy Sharp. Tom Schilling seconded the motion and motion passed.

PRESIDENT'S REPORT (continued)

Acting President Roderick reported that final Fall census showed an increase of 28 students over last year's headcount. The budget implication is approximately a \$275,000 increase.

The Athletic budget report will be presented at the next meeting due to time constraints, as will the update on searches and capital construction projects.

Acting President Roderick stated that Adventure Education has 61 majors and minors enrolled this term. Space requirements are such that the College is considering construction of a 75,000 sq. ft. Butler building that will be jointly used by both Adventure Ed and Outdoor Pursuits. Approval will be sought through the appropriate process.

Peter Decker moved to adjourn the meeting, with a second by Brian Bissell.

Meeting adjourned at 2:40 p.m. to attend the dedication of Jones Hall.