

**BOARD OF TRUSTEES FOR FORT LEWIS COLLEGE**  
**December 5, 2007**  
**Memorial Student Lounge, Fort Lewis College**

Vol. 07-40

**WEDNESDAY, DECEMBER 5, 2007**

**Call to Order**

Chair Leonel Silva convened the regular meeting of the Board of Trustees for Fort Lewis College at 8:30 a.m.

**Trustees Present:**

Richard Ballantine, Brian Bissell, Bridget Irish, Anna Mekeel, Pat Noyes, Tom Schilling, Leonel Silva.

**Present via Telephone:** Peter Decker

**Staff Present:**

Brad Bartel, President; Steve Roderick, Provost & Vice President for Academic Affairs; Steve Schwartz, Deputy Treasurer & Vice President for Finance and Administration; Glenna Witt Sexton, Vice President for Student Affairs; Fred Kuhlwillm, Legal Counsel; Peggy Sharp, Deputy Secretary & Executive Assistant to the President; and Mike Larson, Audio Consultant.

**ACTION AGENDA – CONSENT**

**Approval of the Minutes of the November 9, 2007 Teleconference Meeting of the Board of Trustees for Fort Lewis College**

Pat Noyes moved for approval of the above minutes. Tom Schilling seconded and the motion passed.

**RECOGNITIONS AND INTRODUCTIONS**

None at this time, but President Bartel indicated that there are plans to have the Cycling Club recognized for winning a National Championship at the February meeting in Denver.

**PUBLIC COMMENTS** -- None

**CHAIRMAN’S REPORT/ANNOUNCEMENTS**

The date for the Board retreat will be January 9 and 10, 2008. Topics suggested for discussion at the retreat are:

- Branding and marketing/possible name change for the College (Andy Burns, Director of Admission will lead this discussion)
- Graduate education at FLC
- Progress being made on enrollment and fund raising
- Student involvement in Durango community
- Relationship with the Foundation
- Update on the Strategic Plan

### **ACTION AGENDA – CONSENT (continued)**

#### **Approval of Minutes of November 9, 2007 Teleconference Joint Meeting of the Academic & Student Affairs Committee and the Performance & Audit Committee**

Pat Noyes moved for approval of the minutes. Tom Schilling seconded. Motion passed.

#### **Approval of Degree Candidates for Fall Trimester, 2007**

Tom Schilling moved for approval of the degree candidates for Fall, 2007. Brian Bissell seconded the motion. Motion carried.

#### **Approval of Recommendation for Sabbatical Leaves 2008-09**

Provost Roderick reported that this was an unusually large group of faculty being granted sabbaticals and explained the basis for being financially able to allow this number of requests, as well as the requirements for applying for sabbatical leave. Brian Bissell moved to approve the recommendation for sabbatical leaves for 2008-09. Pat Noyes seconded and motion passed.

### **Committee Reports:**

#### **Academic and Student Affairs Committee**

Pat Noyes reported that a joint committee teleconference meeting with the Performance and Audit Committee had been held November 9, and results of that meeting were reported in the minutes previously approved. Provost Roderick stated that all the reports on the Performance Contract had been endorsed by the appropriate committee of the Board and were submitted to the Department of Higher Education.

#### **External Affairs Committee**

Tom Schilling, Chairman, stated that Steve Schwartz and Steve Roderick met with Capital Development Committee of the Legislature and that the CDC remains very supportive and monies are on track for the Berndt Hall project. The Joint Budget Committee is meeting on December 18 and President Bartel will attend. Plans are underway for engagement with legislators when the Board meets in Denver February 4-5, 2008.

### Finance Committee

Chairman Richard Ballantine reported that this committee had not met recently. Steve Schwartz reported that the \$55 million bond deal closed, and funds have been transferred. The bonds cover the College Union building, the new residence hall and existing College debt.

### Performance & Audit Committee

Peter Decker, chair, stated this committee met yesterday, December 4, 2007, to review the Athletic Department audit. This audit revealed that there are many issues needing to be remedied and much work to be done. A report on the progress for addressing these issues will be made at the February Board meeting.

### Foundation Liaison

Richard Ballantine has been attending the regular monthly meetings of the Foundation Executive Board. The Foundation members are excited about fund raising opportunities for the new Union.

## **ACTION AGENDA – NON CONSENT**

### **Approval of New Major: Bachelor of Arts in Athletic Training**

Dr. Carrie Meyer, Assistant Professor, Exercise Science; Dr. Paul Petersen, Professor & Chair, Exercise Science; and Dr. John Ninnemann, Dean, School of Natural & Behavior Sciences, all spoke on behalf of this request to make Athletic Training a full major rather than an option in Exercise Science. Provost Roderick also stated that while the Athletic Training program does not have a large number of students, it attracts many students to Fort Lewis College even though they do not choose this as a major. Pat Noyes thanked these individuals for their hard work and commended the proposal. Tom Schilling moved to approve a Bachelor of Arts in Athletic Training. Pat Noyes seconded and the motion carried.

### **Approval of New Major: Bachelor of Arts in Marketing**

Dr. Bill Dodds, Professor of Marketing and Dr. Tom Harrington, Dean, School of Business Administration, presented this proposal and spoke to both the need and the benefit to having a major in Marketing. Tom Schilling expressed the Board's appreciation for the work that had gone into this proposal and moved for approval of a new major – Bachelor of Arts in Marketing. Pat Noyes seconded and motion passed.

### **Approval of the Fort Lewis College Nepotism Policy**

Steve Schwartz explained that all personnel policies must have Board approval. Fred Kuhlwilm has been integrally involved in writing the policy and many Fort Lewis

College staff have had input. Peter Decker moved to approve the Nepotism Policy and Tom Schilling seconded. Motion carried.

### **Election of Officers**

Richard Ballantine nominated the following slate of officers:

Tom Schilling, Chair  
Pat Noyes, Vice Chair  
Brian Bissell, Secretary/Treasurer  
Peggy Sharp, Deputy Secretary  
Steve Schwartz, Deputy Treasurer

Trustee Ballantine moved to elect the above individuals, and Anna Mekeel seconded. Motion carried.

### **BREAK**

### **Carry-In Item: Lease Approval: Lease Agreement with the Southwest Institute for Education and Conservation, Inc. for office space in The Commons Building, 701 Camino del Rio, in Durango**

Carol Smith explained that the space provides an opportunity for the College to have an identity downtown and be located close to other educational programs – Pueblo Community College and the Adult Education Center. Richard Ballantine moved to approve the Lease Agreement with the Southwest Institute for Education and Conservation, Inc. for space in The Commons Building, 701 Camino del Rio, Durango. Brian Bissell seconded and the motion passed.

### **Standing Reports:**

#### **Foundation Report**

A written summary of Foundation Investments and Financial Statements were distributed to the Board. Jim Foster, Vice President of the Foundation, and Margie Deane Gray, Executive Director of the Foundation, reported on current activities, and fund-raising plans. Margie Deane Gray introduced David Smith, the recently-hired Annual Fund Manager, who briefly commented on the 2007-2009 schedule for mailings and publications for the Annual Fund Drive. President Bartel stated that coordination among the development staff, Foundation, and Alumni should have a positive effect on fundraising efforts.

#### **Alumni Report**

Chris Aaland, Alumni Director, reported that four new members were elected to the Alumni Board and the new president is Abigail Driscoll. Several new initiatives to increase alumni donations are being undertaken, including the reinstatement of the Alumni Phonathon.

### Faculty Representative Report

Bridget Irish introduced Dr. Michael Martin, Assistant Professor of History, and Coordinator of the John F. Reed Honors Program, who reported on the activities and new enhancement to the Honors Program.

### Student Representative Report

Anna Mekeel reported that much of her time has been devoted to working with the architects for the new Student Union. She also commented on other topics contained in her written report regarding the Student Fee Review Board and discussion at ASFLC about the academic calendar.

### Legal Counsel Report

Fred Kuhlwilm briefly elaborated on some of the matters related in his written report.

## **REPORT/DISCUSSION AGENDA**

### **Report: Sabbatical Leaves Completed in Academic Year 2006-07**

Provost Roderick stated that the one-page summaries included in the agenda are reflective of the longer reports required for submission following a sabbatical leave.

## **PRESIDENT'S REPORT**

President Bartel briefly reported on the following:

- Article in *Newsweek* magazine by Dr. Jenni Trujillo, Assistant Professor, Teacher Education;
- Winter enrollment is looking good;
- CEO's of State institutions are meeting December 10 with the Department of Higher Education to attempt to reach final agreement on the new funding model;
- Joint Budget Committee meeting on December 18<sup>th</sup>
- Dr. Kelly Higgins will assume the position of Acting Athletic Director on March 1, 2008; Kent Stanley, current A.D., will be on special assignment to the President until June 30, 2008.
- Recent death of FLC freshman student; Glenna Sexton briefly described how tragedies such as this are handled by College personnel.
- Unfortunate incident at Chaco Canyon National Park involving members of the Anthropology Club and other students; investigation is underway and apologies have been extended to Chaco Canyon Ranger; students will be doing volunteer work at Chaco.

### Institutional Trends Analysis

Amy Yeager, Director of Institutional Research, elaborated on a few areas of the Institutional Trends Analysis and responded to questions regarding library usage, fundraising, decline in number of donors, etc.

### Office of Sponsored Research & Federal Relations Report

Angie Rochat, Director, responded to questions from the Board regarding grant activity, comparison of data in the Institutional Trends Analysis and the grants report, and political climate in Washington and its impact on obtaining Federal funds

### Update on Searches

Provost Roderick reported that all three dean searches are moving toward selection of finalists. Campus visits will occur early in January after the holiday break. Library Director search is about one month behind the dean searches and a new Registrar, Eugene Ackler, has just been hired this week.

### Athletic Budget Update

Michele Peterson summarized the data contained in the report on Athletic Department Support and reviewed the sources of funding for the department.

### Capital Construction Update

Steve Schwartz stated the architects are working on an artistic rendering of the new Union building. Programming of spaces and size of areas will soon be completed. Due to the inflated construction costs in the Durango area, the design for the new residence hall includes suites accommodating four students with private bedroom but sharing a single bathroom. A classroom and faculty residence is included in the plan.

Berndt Hall/Biology renovation will begin in the spring. Construction on the Student Union and residence hall will likely follow within two months. Funding issues for Berndt Hall are still being negotiated with the Capital Development Committee and the Governor's Office.

Pine Hall will be renovated to provide additional space for Adventure Education program as this program is growing rapidly.

The next two projects on the Facilities Master Plan are the first phase of the Gymnasium and Berndt Hall renovation for Geology/Physics/Engineering.

### **OTHER BUSINESS** -- None

Meeting adjourned at 12:25 p.m.