

# SMS Terms & Conditions

*Finance and Administration*

**Policy Owner:** Vice President of Finance and Administration

**Effective date:** 9/1/2026

**Approval date:** 9/25/2026

**Schedule for Review:** Fall 2032

## Policy Summary:

This policy outlines Fort Lewis College's terms and conditions of participating in text message services with any institutional department.

## Policy Statement:

1. By providing your phone number, you agree to receive text messages from Fort Lewis College about enrollment, admissions, financial aid, housing, advising, student success, event, emergency and other college-related information and matters that are time sensitive and necessary for student success.
2. You may opt out of a specific Fort Lewis College texting service or phone line at any time by replying "STOP" to that message thread. Because Fort Lewis College uses multiple texting services and phone lines across departments, replying "STOP" will unsubscribe you only from the specific communication channel associated with that message. It will not opt you out of all text messages or other communications from Fort Lewis College. After you reply "STOP," you may receive a text confirmation that you have been unsubscribed from that specific service or line. If you later wish to receive messages from that service again, you may need to re-enroll or follow the instructions provided by that department.
3. If you are experiencing issues with messages you can reply with the keyword "HELP" for more assistance, or you can get help directly at [skyhawkstation@fortlewis.edu](mailto:skyhawkstation@fortlewis.edu)
4. Carriers are not liable for delayed or undelivered messages.
5. Message and data rates may apply for any messages sent to you from us and to us from you. Message frequency may vary. If you have any questions about your text plan or data plan, it is best to contact your wireless provider.
6. If you have any questions regarding privacy, please read our privacy policy.

## Your Wireless Number and Indemnification

By participating in Fort Lewis College texting services, you confirm that you are the account holder for the mobile telephone number you provide. If your phone number changes, current students must update their phone number in the student information system or contact Skyhawk Station for assistance. Prospective students or families must contact the Admission Office to update phone numbers.

YOU AGREE TO INDEMNIFY FORT LEWIS COLLEGE FOR ALL CLAIMS, EXPENSES, AND DAMAGES RELATED TO OR CAUSED BY YOUR FAILURE TO UPDATE YOUR PHONE NUMBER WITH FORT LEWIS COLLEGE.

### **Warranty Disclaimer**

Fort Lewis College texting services and all information conveyed are provided on an **"as-is" and "as-available" basis**. To the fullest extent permitted under applicable law, Fort Lewis College disclaims all warranties, including but not limited to:

- Security, accuracy, reliability, timeliness, or availability of text messages.
- The successful delivery of messages by your wireless provider.

### **Responsibilities:**

**For enforcement of the policy:** Information Technology

**For oversight of the policy:** Information Technology

### **Definitions:**

### **Procedures:**

### **Cross-Referenced Policies:**

SMS Privacy Policy

### **Consequences of Non-Compliance:**

### **Review and Revision History:**

9/25/2026: Initial approval and publishing