Academic Calendar

Policy statement

1. The College will have an academic calendar for its undergraduate and graduate programs comprised of three terms:
   1. Fourteen weeks of instruction with a final examination week in a Fall semester;
   2. Fourteen weeks of instruction with a final examination week in a Spring semester;
   3. Seventeen weeks of instruction in a Summer semester.
2. The College will meet the requirements of 34 CFR 668.3 for a 30-week academic year through the scheduling of the Fall and Spring semesters as set forth 1.A.-B.
3. The Provost and Vice President for Academic Affairs establishes the beginning and ending dates for each term four years in advance. The Provost has the authority to change the beginning and ending dates for any term as deemed necessary without prior notice.
4. The Registrar will publish these dates in a document entitled the "Academic Calendar," which is included in the Catalog of Courses for that academic year and on the college website. Other dates of academic significance may be included in the academic calendar upon approval of the Provost.
Reason for Policy

This policy implements an academic calendar that facilitates effective instruction while meeting federal financial aid regulations.

Responsibilities

For following the policy: Registrar

For enforcement of the policy: Associate Vice President for Enrollment Management

For oversight of the policy: Provost and Vice President for Academic Affairs

For notification of the policy: Policy Librarian

For revision of institutional policies impacted by the lengthened Summer semester: Policy owners

For procedures implements the policy: Procedure owners

Cross-Referenced Policies

Academic Credit Hour

Final Examinations

Course Scheduling - Summer

Course Scheduling - Fall and Spring

Revision History

The policy approved August 17, 2016 provided for a 16 week summer semester. The April 26, 2017 revision lengthens the summer semester to 17 weeks.