

Census Date

ENROLLMENT MANAGEMENT

Student Policies/Registration Policies

Policy Owner: Vice President of Enrollment Management

Effective date: 9/22/2025

Approval date: Fall 2025

Schedule for Review: Fall 2030

Policy Summary:

This policy establishes the Census Date as the official enrollment and registration deadline.

Policy Statement:

Census Date for the fall, spring and summer semesters is the twelfth business day of the term, ending at 11:59 p.m. mountain time. Courses dropped by Census Date do not appear on the student's transcript. Enrollments in courses after Census Date are reported for state purposes, and are reflected on the student's transcript, and are counted for enrollment purposes.

Responsibilities:

For enforcement of the policy: Vice President of Enrollment Management, Vice President of Finance and Administration, Provost and Vice President of Academic Affairs

For oversight of the policy: Registrar's Office

Definitions:

(Optional)

Procedures:

(Optional)

Cross-Referenced Policies:

(Optional)

Consequences of Non-Compliance:

(Optional)

Review and Revision History:

Format was updated in Fall 2025, no other changes made