



Policy identification number:

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## 2023-2024 First Year Tuition Merit Scholarships

### Policy Summary

**This policy states the requirements for the award, disbursement, renewal, cancellation, and reinstatement of Freshman Tuition Merit Scholarships with initial award in the 2023-2024 academic year.**

Policy Owner

**President**

Approval Date

July 19, 2022

Effective Date

Award Year  
2023-2024

Search Terms

**president, p, freshman, f, scholarships, s, merit, m, tuition, t**

Scheduled for Review

April 2024

### Section I: Requirements Applicable to Freshman Tuition Merit Scholarships

1. The application for admission serves as the application for the Resident and Nonresident Presidential, Provost and Deans Tuition Scholarship, hereafter FTM scholarships.
2. Students must be admitted as a first-time, baccalaureate seeking, freshman to be eligible for a FTM scholarship.
3. Students receiving the Freshman New Mexico Reciprocal Scholarship or Western Undergraduate Exchange Tuition Scholarship (WUE) or International Tuition Merit Scholarship cannot also receive a FTM scholarship.
4. FTM scholarships can only be applied to Fort Lewis College tuition expenses.
5. FTM scholarship disbursements are applied to the Fort Lewis College tuition bill by the Accounting Office.
6. A freshman may petition for a higher FTM scholarship award if their academic credentials have improved. A student must initiate the process and the petition must be filed by the deadline publicized on the Financial Aid website.
7. A student must be enrolled in a minimum of 12 credits by Census Date to be eligible for disbursement.

8. FTM scholarships will be disbursed at 50% of the annual award each Fall and Spring semester.
9. A student receiving benefits under Fort Lewis College policy 4-13 Tuition Reduction Benefit Program for Spouses and Dependent Children are eligible for a FTM scholarship, but the scholarship will be applied last, after the tuition reduction, up to the cost of tuition.
10. A student receiving full tuition benefits from an external agency is not eligible for a FTM scholarship.
11. A student receiving partial tuition benefits from an external agency is eligible for the FTM scholarship, but the scholarship will be applied last, after the external agency tuition benefits, up to the cost of tuition, unless an agreement between an external agency and Fort Lewis College specifies otherwise.
12. An employee eligible for tuition benefits under 4-6 Staff Study Privileges policy who is also eligible for a FTM scholarship will have their FTM scholarship applied first.

## Section II: Eligibility Criteria for Initial Award of a Freshman Tuition Merit Scholarship

Freshman Merit Scholarship (Presidential Tuition Scholarship, Provost Tuition Scholarship, Deans Scholarship)

1. The minimum eligibility standards are:
  - a. Must have a cumulative high school grade point average of 3.00 or higher.

## Section III: Annual Award Amounts

Freshman Tuition Merit Scholarship annual award amounts are \$3,000-\$10,000, depending on tuition classification and academic credentials.

1. \$2,000 Award: Professor's Scholarship;
  - a. In State resident for tuition classification purposes;
  - b. GPA requirement:
    - i. High school grade point average of 3.0-3.24
2. \$3,000 Award: Deans Scholarship;
  - a. In-state resident for tuition classification purposes;
  - b. GPA requirement:
    - i. High school grade point average of 3.25 – 3.49
3. \$4,000 Award: Provost Tuition Scholarship;
  - a. In-state resident for tuition classification purposes;
  - b. GPA requirement:
    - i. High school grade point average of 3.5 to 3.74
4. \$5,000 Award: Presidential Tuition Scholarship;
  - a. In-state resident for tuition classification purposes;
  - b. GPA requirement:
    - i. High school grade point average of 3.75 – 4.00

5. \$6000 Award: Professor's Scholarship;
  - a. Non-resident for tuition classification purposes;
  - b. GPA requirement:
    - i. High school grade point average of 3.00 – 3.24
6. \$6,000 Award: Deans Tuition Scholarship;
  - a. Non-resident for tuition classification purposes;
  - b. GPA requirement:
    - i. High school grade point average of 3.25 – 3.50
7. \$8,000 Award: Provost Tuition Scholarship;
  - a. Non-resident for tuition classification purposes;
    - i. High school grade point average of 3.50 – 3.74
8. \$10,000 Award: Presidential Tuition Scholarship;
  - a. Non-resident for tuition classification purposes; Presidential Tuition Scholarship;
  - b. Test Score/GPA requirement:
    - i. High school grade point average of 3.75 – 4.00

#### Section IV: Renewal Criteria

1. The renewal criteria for the Freshman Tuition Merit Scholarships are: Cumulative Grade Point Average
  - a. A student must maintain a cumulative grade point average of 2.00 or higher on college-level coursework taken at Fort Lewis College.

#### Section V: Length of Award

1. Institutional tuition merit scholarships are renewable, assuming renewal criteria have been met, up to 8 semesters.
  - a. The length of award will not be extended for a freshman student who completes fewer than 30 credits in the initial award year.
2. The 8 semesters will be counted from the student's first term of attendance regardless of disbursement.

#### Section VI: Evaluation of Renewal Criteria

1. A student receiving a FTM scholarship regardless of whether the initial award was in the Fall or Spring semester, will be evaluated for renewal criteria by the Financial Aid Office after posting of grades by the Registrar for the Spring semester.

2. A student not meeting renewal criteria after Spring semester who is enrolled in Summer courses at Fort Lewis College or has Study Abroad transcripts that have not been received will be evaluated after the posting of grades by the Registrar for the Summer semester.

#### Section VII: Scholarship Cancellation

1. A student will have their FTM scholarship cancelled if the student:
  - a. Does not meet the renewal criteria set forth in Section IV.
  - b. Has exceeded the award length set forth in Section V.
  - c. Does not meet the disbursement criteria set forth in Section I.
  - d. Does not attend continuous Fall and Spring semesters after award of the scholarship.
    - i. A student who is enrolled in but subsequently officially withdraws from a semester will be considered to have failed to attend continuously.
    - ii. Enrollment in a Summer semester cannot substitute for failure to enroll in a Fall and Spring semester for purposes of meeting the continuous enrollment standard.
  - e. Is no longer seeking a baccalaureate degree at Fort Lewis College.

#### Section VIII: Scholarship Appeals

1. A student whose scholarship has been cancelled after initial award for any of the requirements stated in Sections I, IV or V may appeal for reinstatement to the Scholarship Appeals Committee.
2. To appeal, the student must prepare an appeals package. Required documents are:
  - a. Completed and signed Institutional Scholarship Cancellation & Award Amount Appeal Form.
  - b. Personal Statement.
  - c. Documentation verifying the claims in the personal statement.
    - i. Program and Degree Plan when indicated on the Scholarship Appeal Form.
  - d. A complete appeals package must be received by the Financial Aid by the method and deadline published on the Scholarships website.
3. The Scholarship Appeals Committee may consider academic and disciplinary history and standing in making its decision.
4. The Scholarship Appeals Committee may make the following determinations after review of an appeals package:
  - a. Deferred.
  - b. Denied.
  - c. Denied with invitation to re-appeal after meeting specified conditions.
  - d. Approved for immediate reinstatement of full or partial scholarship, with or without conditions.
  - e. Approved for disbursement of partial scholarship in a Summer semester with conditions.

## Section IX: Notifications & Reminders

### 1. Notification of Initial Award:

- a. The Financial Aid Office will send an official award offer notification.

### 2. Notification of Changes to Initial Award:

- a. The Financial Aid Office will notify a student by email to the student's FLC email account of reductions or cancellations after initial award. This notification will direct the student to their WebOpus account to view changes to their award. Changes may occur due to, but are not limited to, admission status appeal decision, discovery of undisclosed transcripts, changes in residency status, or funding availability.

### 3. Notification of Cancellations:

- a. The Financial Aid Office will notify a student by email to the student's FLC email account after the Spring semester if their scholarship is cancelled due to failure to meet renewal criteria unless a student is enrolled in the summer semester at Fort Lewis College or has Study Abroad transcripts pending, in which case notification will occur at the end of the summer semester. The notice will include the reason for cancellation and the process to appeal.
- b. The Financial Aid Office will notify a student by email to the student's FLC email account if a scholarship is being cancelled due to receipt of full tuition benefits from an external agency. The notice will be sent when the Financial Aid Office has become aware of the external resources. These resources could include, but are not limited to, private tuition scholarships or eligibility for the Native American Tuition Waiver.

### 4. Notification of Appeal Decisions:

- a. The Scholarship Coordinator for the Financial Aid Office will notify a student by email to the student's FLC email account the decision made on a scholarship appeal.

### 5. Notification of Changes in Terms and Conditions:

- a. The Financial Aid Office will notify students of any changes to terms and conditions approved by the President.

### 6. Reminders:

- a. The Financial Aid Office will send out an email to the FLC email address that informs students of the award length limits. This email will be sent prior to registration for each term.
- b. The Financial Aid Office will send out an email to the FLC email address that reminds students who are not registered full time that they must register by census date or their scholarship will be cancelled.

## Section X. Reason for Policy

To specify the requirements for award, disbursement, renewal, cancellation, and reinstatement of freshman institutional tuition merit scholarships initially awarded for the 2019-2020 academic year.

## Section XI. Responsibilities

**For following the policy:** Students receiving scholarship awards, Director of Financial Aid, Scholarship Appeals Committee

**For enforcement of the policy:** Vice President for Enrollment Management

**For oversight of the policy:** President

**For notification of policy:** Policy Librarian

**For notification of policy to students:** Director of Financial Aid

**For procedures implementing the policy:** Controller, Director of Financial Aid, Vice President for Enrollment Management

## Section XII. Cross-Referenced Policies

1. Colorado Commission on Higher Education (CCHE) Developmental Education Policy
2. College Board Concordance Tables (<https://collegereadiness.collegeboard.org/pdf/higher-ed-brief-sat-concordance.pdf> & <https://collegereadiness.collegeboard.org/pdf/guide-2018-act-sat-concordance.pdf>)
3. 4-13 Tuition Reduction Benefit policy
4. 4-6 Staff Study Privileges policy