

# Students, Parents, and the Public Regarding Personal Information and Immigration Requests

*Division of Student Engagement*

**Policy Owner:** Office of the President/Dean of Student Engagement

**Effective date:** September 1, 2025

**Approval date:** August 27, 2025

**Schedule for Review:** Fall 2030

## Policy Summary:

Fort Lewis College values student privacy and dignity. In accordance with Colorado law, the College limits what personal information it collects and how it responds to federal immigration enforcement.

**Authorizing Statute:** C.R.S. § 24-74.1-102(3), referencing § 24-74.1-102(1)

## Policy Statement:

Fort Lewis College values student privacy and dignity. In accordance with Colorado law, the College limits what personal information it collects and how it responds to federal immigration enforcement.

## What We Do Not Collect

Unless legally required or needed for specific government-funded programs, Fort Lewis College will **not** collect:

- Your place of birth
- Your immigration or citizenship status
- Passport numbers or immigration documents (e.g., green cards, visas)

## How We Respond to Requests

If federal immigration authorities request access to records or property:

- The College will not provide access or data unless a **valid subpoena, warrant, or court order issued by a federal judge** is presented.
- The College will verify and document such requests before taking any action.

## Your Rights

- A valid release of information, signed by the student (or by a parent/guardian only if the student is under 18 or not yet enrolled in postsecondary education), is required for voluntary disclosure.
- If a request concerns you or your family, and is verified as lawful, the College will notify you (or your guardian) as appropriate.

## Who to Contact

For questions or concerns about this policy or a request:

- **Office:** Dean of Students

- **Contact:** (970) 247-7519

**Responsibilities:**

**For following the policy:** All FLC Community

**For enforcement of the policy:** Division of Student Engagement

**For oversight of the policy:** Office of the President

**For procedures for implementing policy:** Dean of Student Engagement

**For notification of policy:** Policy Librarian

**Procedures:**

**Dissemination:** Website, Student Handbook, Admissions Materials, Campus App