CAMPBELL CHILD & FAMILY CENTER

Provisional ENROLLMENT AGREEMENT & FINANCIAL CONTRACT 2023-24

(this contract is in effect until we can safely return to full operation)

INITIAL EACH S	ECTION AFTER READING. If app	olicable, BOTH PARENTS please initial:			
/	www.fortlewis.edu/cam during these uncertain ti communicated to all far	Family Handbook of Policies & Proce obell-center/ and are aware that we can reques mes policies may have to adapt and change. I(we milies in a timely manner. I/we have also reventer does not exclusively follow the Fort Lewis	e) understand that these changes will be iewed 2022-23 School Calendar. I/we		
/	I/we understand my child(ren)'s confidential file is periodically reviewed for incomplete/missing forms including any physical examinations and immunizations as required by State of Colorado. All missing forms/documents we submitted as requested. As parents we understand it is our responsibility to provide the documents in a timanner.				
/	side), and a non-refunda	d(ren) is enrolled at Campbell Child & Family Center ble, non-applicable to future tuition one-time \$1 are is confirmation that I/we accept a slot for my/o	150.00 security fee is due prior to initia		
/	I agree to make timely payments for my/our child(ren) to attend Campbell Child & Family Center and understar tuition is due on the 1 st of each month (or the Monday following if the 1 st falls on a weekend) prior to the month childcare. <i>If necessary</i> , I/we will submit a payment arrangement in writing for director approval by the 25 th of the month before payment is due. NOTE: Prorated tuition for August 14-31 (13 weekdays) is included with September 2023 statement, payment due Monday, September 1, 2023.				
/		could the Campbell Center close for an emergency ecause Fort Lewis deems it necessary, that no reference			
/	be jeopardized. An autor the month, and if the account the account is back in g	nent/arrangement is not made within five days a matic \$50 Late Payment fee per child charges to mount remains delinquent after the 10 th of the monod standing. Severely delinquent accounts will through Fort Lewis College Cashier's Office.	ny/our account if not current by the <mark>5th o</mark> th my/our child(ren) may not attend unti		
/	my/our contracted drop-	s an Early Drop-off, Late Pick-up Fee of \$15.00 -off or pick-up time when Campbell Center staff No Exceptions to this fee.	•		
/	I/we understand there is a payable Holding Fee Per Child if I/we enroll my/our child(ren) as FLC FALL TO SPRING SEMESTERS or CAMPBELL CENTER SCHOOL YEAR. Paying the Holding Fee guarantees my child(ren)'s slot in the classroom is secured for the following School Year 2023-24				
_	to the terms as stated in illy Center for the 2023-24	this ENROLLMENT AGREEMENT & FINANG School Year.	CIAL CONTRACT with the Campbel		
	T/GUARDIAN SIGNATURE	2nd PARENT/GUARDIAN SIGNATURE	DATE		

SELECT ✓ ONE Enrollment OPTION

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YEAR ROUND: August 14, 2023 – July 31, 2024								
FLC FALL TO SPRING SEMESTERS: August 14, 2023 – May 3, 2024								
Holding Fee \$1000. (Alternatively, take a May break with no Holding Fee, then return for Summer Session A and/or B at summer rate.)								
CAMPBELL CENTER SCHOOL YEAR: August 14, 2023 – May 31, 2024								
(Holding Fee \$750 for summer off, OR, avoid Holding Fee by attending one Summer Session at summer rate.)								
ATTENDING 1 SUMMER SESSION: Tuition is higher in the summer for this option, see MONTHLY TUITION summer in chart								
· · · · · · · · · · · · · · · · · · ·	mmer sessions is in addition to FL							
SUMMER SESSION A: June 2024 SUMMER SESSION B: July 2024 (Closed July 4 th)								
SELECT ✓ TIME SLOT								
SCHOOL DAY	SCHOOL DAY	SCHOOL DAY PLUS		Bear Cub room				
8 hours	8.5 hours	9 hours		(6 mo-18 mo) only				
Budget option	Option A	Option B		All other rooms must choose				
	7:30 – 4:00 PM			Options A or B				
8:00 – 4:00 PM	7:30 – 4:00 PM	7:30 – 4:30 PM		M,W,F T, Th				
				Other (must				
	8:00 – 4:30 PM			be preapproved by the director)				
MONTHLY TUITION year	MONTHLY TUITION year	MONTHLY TUITION year		DAILY RATE				
round	round	round		for drop in care				
\$1170 Bear Cubs	\$1200 Bear Cubs	\$1240 Bear Cubs		year-round and Summer				
\$1110 Caterpillar,	\$1135 Caterpillar,	\$1175 Caterpillar,		Available only in Infant room				
\$1000 Tadpole,	\$1020 Tadpole,	\$1060 Tadpole,						
\$912 Preschool Rooms	\$935 Preschool Rooms	\$975 Preschool Rooms		\$65 Bear Cubs				
Cummon Cossion	Cummon Cossion	Cumman Cassian						
Summer Session MONTHLY TUITION	Summer Session MONTHLY TUITION	Summer Session MONTHLY TUITION	Office us	e:				
(applied when choosing	(applied when choosing	(applied when choosing	Date					
just one summer	just one summer	just one summer						
Session above)	Session above)	Session above)	Director	r initials				
\$1270 Bear Cubs	\$1300 Bear Cubs	\$1340 Bear Cubs						
\$1210 Caterpillar,	\$1235 Caterpillar,	\$1275 Caterpillar,						
\$1100 Tadpole,	\$1120 Tadpole,	\$1160 Tadpole,						
\$1012 Preschool Rooms	\$1035 Preschool Rooms	\$1075 Preschool Rooms						
Additional Time:	To accommodate college stu	dent-parents and faculty dur	ing Fall/Sr	oring semesters. Campbell				
Center offers additional time a	ccording to your class schedul	e. A class/work schedule co	py must a	ccompany this form.				
Campbell Center staff understands there is occasional need of additional time requiring an earlier drop-off and/or later pick-up								
beyond your selected time slot (i.e. work meeting, conferences, appointments, etc.). For the best accommodation, a								
WRITTEN/EMAILED REQUEST Must be SUBMITTED 2 WEEKS BEFORE THE DAY when extra time is needed so Campbell Center								
may secure staff to cover teacher-to-student ratios as required by Division of Childcare Colorado Department of Human Services.								
Accrued costs of Additional Time by month's end will add to the following month's tuition statement.								
ADDITIONAL TIME PER DAY Ra	ites:							
• \$12.00 for first ½ hour.								
• 15.00 for second ½ hour,	, \$27.00 for total 1 additional	hour, <u>cannot exceed 9 hour/</u>	day maxin	<u>num</u>				
\$15 PER 5-MINUTE-INCREMENT for Early Drop-Off, Late Pick-Up. This fee applies to your account when the Campbell Center								
director does not receive PRIOR WRITTEN/EMAILED NOTICE of an early drop-off or late pick-up outside of your contracted time slot. ***It is significantly less expensive to submit a request than to pay this fee (\$90 vs. \$12.00 for 1st ½ hour).								
slot. ***It is significantly less exp	ensive to submit a request than to	o pay this fee (\$90 vs. \$12.00 fo	r 1 st ½ hour,).				
This Schedule is for the following child(ren)								
This seriedate is for the folio	8 011110(1011)			- DATE				

office use