

Old Fort Steering Committee Minutes

February 20, 2012

Present: Beth LaShell, Chairman; Tobin Follenweider, SLB; Barbara Harris, FLC Foundation; Cynthia Dott, Faculty; Richard Miller, Executive Director for Research, Planning, and Assessment, Roy Horvath, Staff

Absent: Mike Kelly, ASFLC; Kalen Elliott, Community Heidi Baskfield, FLC Trustees

Guests: Ken Francis, Office of Community Service; Emory Cowan, Durango Herald

Meeting materials distributed: Agenda, Feb 6th minutes; Draft of guidelines for evaluating revenue generating activities

The meeting was convened in the Cascade room at 4:00 pm.

Introductions and Announcements

Public comment (5 minutes/ speaker) None

Approval of January 23rd minutes

Barbara moved to approve the minutes, Cynthia 2nd the motion. Motion carried.

Old Business

Meeting Dates: 2012 dates are March 12 and March 26th

Old Fort Website: www.fortlewis.edu/oldfort ; As approved, minutes are added to website.

Proposal for Non-Academic Use. Heidi is still working with Fred K on the written agreement.

FLC Temporary Access Lease and MOU with SLB - Memorandum of Agreement Draft Termination Agreement with CSU - No updates

Infrastructure

Water and Sewer System

Beth met with Steve Schwartz on February 14th to discuss the next steps for FLC to work on this project. A meeting was scheduled with Wayne Kjoonas and Mark Gutt to go over the steps required for design and procurement. After reviewing the informal bids and the Goff report, once approved by the construction committee, the project would need to select an engineer for design. The project will be presented to the Capital Construction committee on March 2nd.

Electrical System –

Roy, Beth and Ken Francis had a teleconference call with Duane Dale, USDA Rural Development on February 14th. Duane indicated that there is limited grant monies available (\$30,000/year) but there is a lot of loan money (\$4m/year). Most of their electrical projects are with electrical companies (like LPEA) rather than individual entities.

Equipment Lease with CSU - No Update.

Designating Special Use Areas – No update

Response to Buffalo Council Document

Amy has given the FAQ document to Fred K for a final review. Once reviewed, the document will be sent via email to the Buffalo Council.

Tobin updated the committee on the latest information on mineral activity. Records indicated that \$46,000 was deposited into the Hesperus Trust since 1984 for oil and gas lease payments and bonuses. There was no income from production during this time and no active leases have been in place since 1990. Three wells were drilled between 1953 and 1967 with all of them being plugged and abandoned. Mining permits were issued but no production was recorded.

Identifying Academic programs

The committee would like to work together with the administrators responsible for the goals in the strategic plan. Beth will meet with Barbara Morris with the following questions from the committee:

- What is the process for adding programs?
- Do programs define academics or academics define programs at the Old Fort?
- What are your thoughts on the Field Station designation?
- What programs do you think would be easiest to incorporate into the Old Fort?
- What ideas do you have for support of off-campus activities such as the Old Fort?

Update: Dr. Barbara Morris is planning on attending the March 26th meeting.

Revenue Generation

The committee will review the "Guidelines for evaluating revenue generating activities" document draft. Initial comments included:

- This document should be completed for SLB leases also
- Add a question asking "What benefit comes to FLC? Academic or Revenue
- All projects should have measureable outcomes related to students, dollars, research

Once we have made our changes, the document will be given to Financial Feasibility Committee (Maureen Brandon, Steve Schwartz, Doug Lyon, Shere Byrd) for their input.

Community member update:

Roy drafted a proposed email that was reviewed by the committee. They recommended that we host an open house rather than another community meeting. Perhaps we could do the open house when the library restoration is done in the early Fall. Barbara shared her compiled list of community concerns with the committee. She has been recording these concerns from community members: confusion and unrest of direction of facility; grazing; hunting; revenue producing ideas from community; use of income; location for possible fairgrounds and concerts; agriculture priority. Once the FAQ document is finished, the email will be sent out to the people who submitted their information at the community meeting.

New Business

Historic Library Restoration

Ken Francis, Office of Community Service, updated the committee on the Library restoration project. Phase I was completed in 2010 with a cost of \$140,000 from State Historic fund and \$65,000 matching from FLC. This phase included roof reconstruction, removal of hazardous material, replacing the boiler and masonry work. Phase II will take place from May, 2012 until September, 2012 and will be funded by \$203,000 from State Historic Fund and \$67,000 matching from FLC. The project is in the architectural phase and will include exterior masonry work, ADA ramp and walkway, repairing windows, screens and hardware, removing most of the 2nd floor to open up the kitchen and eating area, a kitchen will be roughed in, ADA bathroom will be added, both bathrooms will be re-opened, gas, electric and fire suppression upgrades. Ken also indicated that Nik Kendziorski will assist with future historical projects and the Center of Southwest Studies will be an advocate for historical preservation and restoration.

Richard moved to adjourn the meeting. Roy 2nd the motion. Motion carried. Meeting adjourned at 5:30 pm

Next Meeting topics. Continue discussion of topics