



OFFICE OF FINANCIAL AID FINANCIAL AID SUSPENSION APPEAL FORM

Last Name _____ First Name _____ MI _____ FLC ID Number _____

Term you are requesting the reinstatement of your financial aid: FALL 20____ SPRING 20____ SUMMER 20____

Please indicate how many financial appeals you have made at Fort Lewis College, including this one: _____

PLEASE INDICATE WHICH TYPE(S) OF SUSPENSION YOU ARE APPEALING:

<p><input type="checkbox"/> GPA and/or Pace</p> <p>I am appealing because I did not meet the GPA requirement for my college level or remedial level coursework and/or pace regulations. Please check the reason(s) that contributed to the deficiency:</p> <p><input type="checkbox"/> Death of a family member <input type="checkbox"/> My serious injury or illness <input type="checkbox"/> Special circumstances <input type="checkbox"/> Other</p> <p><u>HOW TO APPEAL</u> Along with this form, a complete appeal must include the following:</p> <p><u>1. Personal Statement</u> –</p> <ul style="list-style-type: none"> • Describe the nature of the event, when it occurred, how it affected your ability to complete your coursework, and • what has changed in your situation that will allow you to make satisfactory academic progress. <p><u>2. Documentation</u> – Provide materially relevant documentation to verify your claim (see guidelines on reverse side of this form).</p>	<p><input type="checkbox"/> Maximum Time Frame</p> <p>I am appealing because I have attempted more than 150% of the credit hours required to complete my degree program.</p> <p><u>HOW TO APPEAL</u> Along with this form please submit the following:</p> <p><u>1. Personal Statement</u> – Explain the reasons you have exceeded the maximum time frame to complete your degree program and your plan to graduate in the most efficient way.</p> <p><u>2. Degree Plan</u> – Complete the degree plan form. It should be reviewed and signed by one of your advisors.</p>	<p><input type="checkbox"/> Earn Back</p> <p><input type="checkbox"/> I have successfully met the 2.0 cumulative GPA and 67% cumulative credit completion rate regulations without financial aid.</p> <p><u>HOW TO APPEAL</u> Along with this form please submit the following:</p> <p><u>1. Personal Statement</u> – Explain your situation.</p>
--	---	--

To appeal, student must be admitted to Fort Lewis College, eligible to register, not have a past due balance and submit the complete appeal by the deadline. Deadlines for ALL appeals are published at:
www.fortlewis.edu/financialaid/appeal

Certification:

- I am eligible to register and I, in good faith, intend to register for the term.
- I understand that my complete appeal form and supporting documents, when needed, must be turned in by the published deadline to be considered for that term.
- I certify the information contained in this financial aid suspension appeal form, my personal statement, and supporting documentation is accurate and complete to the best of my knowledge.
- I understand that any false information will be cause for the denial, reduction, and/or repayment of student financial aid and for Student Conduct Code violation proceedings.
- I understand that submitting this appeal form does not guarantee an approval, and that if my appeal is approved my financial aid award is subject to change.
- I understand that the decision of the Financial Aid Appeals Committee is final; thus, no further appeal will be granted.
- I have been re-admitted to Fort Lewis College and do not have a past due balance.

Student's Signature _____

Date _____

If you receive federal, state, or institutional need-based aid or state merit, the Office of Financial Aid monitors your grades, course completion rates, and overall attempted hours, in order to certify that you are making satisfactory academic progress. Satisfactory academic progress standards are published on the Office of Financial Aid website (www.fortlewis.edu/financialaid). You have been suspended from financial aid because you did not meet those standards. To receive financial aid in the future, you must either be approved for immediate reinstatement through the appeals process or meet standards while attending Fort Lewis College without benefit of aid.

Reinstatement of Financial Aid Through Appeals Process

If you are appealing for immediate reinstatement of aid, please note:

- You must have grounds for appeal that are allowable under federal policy.
- Only complete appeals will be reviewed.
- Late appeals may be reviewed at the committee's next available hearing.
- The Financial Aid Appeals Committee may establish conditions on your reinstatement of aid. These conditions will be communicated along with the committee's decision.

Reinstatement of Financial Aid by Meeting Standards

If you do not have grounds for immediate reinstatement of aid, you can re-establish eligibility by achieving satisfactory progress standards while attending Fort Lewis College without benefit of federal, state, or institutional need-based aid. Once you have met standards you must submit a new appeal.

Important Information for Students With Scholarships

If you have been suspended from federal, state, or institutional need-based financial aid or state merit, you may also be suspended from your scholarship funding. To review the terms and conditions for each of your scholarships, log into WebOPUS and go to Student Services > Financial Aid > Terms and Conditions. If you have failed to meet scholarship standards, you must contact the office or agency that awarded you the scholarship. For more information, go to www.fortlewis.edu/scholarships.

Materially Relevant Documentation for Appeals of Violations of GPA and/or Pace Regulations

Student's injury or illness	Copies of medical record or letter stating diagnosis and summary of treatment from a licensed or certified medical or mental health professional.
Death of a family member	Death certificate, published obituary, or memorial service pamphlet.
Special circumstances	Official documentation that verifies the situation, such as police report, insurance claim, social services report, etc.

If you have any questions, please contact the Office of Financial Aid. Go to Room 101, Miller Student Services.

You can fax, email, hand deliver, or mail in your appeal, but it must be signed by the student and received at the Office of Financial Aid by the deadline to be reviewed.

FAX
970-247-7108

EMAIL
fnaid_off@fortlewis.edu

HAND DELIVER
Room 101
Miller Student Services

MAIL
Fort Lewis College
Office of Financial Aid
1000 Rim Drive
Durango, CO 81301