We are sending you this worksheet because we received information that you have a drug-related conviction, or you left the answer to that question blank on your Free Application for Federal Student Aid (FAFSA). Please answer the following questions, sign and date the form, and return it to our office. On this worksheet count only federal or state convictions. Do not count any convictions that have been removed from your record, or occurred before you turned 18, unless you were tried as an adult.

1) Have you ever been convicted of selling or possessing illegal drugs (not including alcohol or tobacco)?
   No [ ] Yes [ ]  If No, sign and date this form and return it to our office.

2) Did the offense for possessing or selling illegal drugs occur during a period of enrollment for which you were receiving federal student aid (grants, loans and/or work-study)?
   No [ ] Yes [ ]  If No, sign and date this form and return it to our office.

3) Have you completed an acceptable drug rehab program since your last conviction?
   An acceptable drug rehabilitation program must include at least 2 unannounced drug tests, and:
   • Be qualified to receive funds from a federal, state, or local government or from a federally – or state-licensed insurance company; or
   • Be administered or recognized by a federal, state, or local government agency or court, or a federally – or state-licensed hospital, health clinic, or medical doctor.)
   Yes [ ] No [ ]  If Yes, sign and date this form and return it to our office.

4) Do you have more than two convictions for possessing illegal drugs? Only count convictions that occurred during a period of enrollment for which you were receiving federal student aid (grants, loans and/or work-study).
   Yes [ ] No [ ]

5) Do you have more than one conviction for selling illegal drugs? Only count convictions that occurred during a period of enrollment for which you were receiving federal student aid (grants, loans and/or work-study).
   Yes [ ] No [ ]

6) Write the date of your last conviction for possessing illegal drugs here: __________________________

7) If you have only one conviction for possessing illegal drugs, add one year to the date in question 6, and write that date here: __________________________

   If you have two convictions for possessing illegal drugs, add two years to the date in question 6, and write that date here: __________________________

(OVER)
8) Write the date of your last conviction for **selling** illegal drugs here: 

9) If you have only one conviction for **selling** drugs, add **two years** to the date in question 7, and write that date here: 

10) Look at the dates you wrote in question 7 and 9. If there is only one date, copy that date here. If there are two dates, write the later one here. This is your “eligibility date.”

_________________________________________  __________________________________________
Signature                                      Date