Position Summary
The Instructional Designer advises and supports faculty regarding best practices in instructional design and technology; coordinates and conducts workshops; provides first-class customer service; and facilitates experiences that prepare instructors to teach in any environment (including online). In collaboration with appropriate academic faculty and units as well as with Teaching and Learning Services, the Instructional Designer is responsible for reviewing curriculum; evaluating course and program format and delivery modes; creating learning objects; designing courses for online and hybrid delivery; coordinating student access for both content and technological interaction; assessing online tools and managing integration with planned learning outcomes; working with new and ongoing faculty. The Instructional Designer manages multiple projects on various timelines from development to delivery to post-program evaluation; collaborates with partners on cross-campus projects, including liaising with IT and Disability Services; and ensures curriculum meets federal accessibility regulations.

Minimum Qualifications
- Master’s degree in instructional design and technology or other relevant field.
- Two (2) years of relevant experience working with instructional design and technology-related projects, to include familiarity with learning management applications, synchronous learning applications, as well as other learning technology applications.
- Classroom training and/or teaching experience.

Preferred Qualifications
- Working knowledge of and proficiency in learning management systems, synchronous learning applications, and comprehensive experience using a wide range of instructional technologies and software applications.
- Demonstrated acumen in educational and learning philosophy, pedagogical and andragogic theory, project management, and instructional systems design principles and practices.
- Knowledge of multimedia instructional courseware and instructional delivery to enhance learning.
- Ability to work independently or in teams, collaborate with others, lead projects, manage budgets, and provide excellent customer service to the college community.
- Excellent interpersonal skills and work ethic that demonstrates an ability to work effectively with others and complete assigned tasks in a timely and efficient manner.
- Skill in managing projects effectively in accordance with established plans and policies.
- Demonstrated ability to analyze the work of project team members and provide effective and timely feedback.
- Demonstrated ability to apply a logical, systematic approach to problem solving, with a focus on meeting client expectations and improving instructional effectiveness.
- Demonstrated ability to identify important topics and conduct job-related research.
- Demonstrated ability to understand and anticipate the needs and expectations of external and internal clients.
- Demonstrated ability to make clients and their needs a primary focus.
- Demonstrated ability to develop and sustain productive client relationship.
• Demonstrated ability to demonstrate flexibility and independent thinking.
• Demonstrated ability to work with a wide range of constituencies in a diverse community.
• Demonstrated ability to partner with faculty in order to create learner focused technology enabled learning environments.
• Demonstrated ability to communicate effectively, both orally and in writing.

Major Responsibilities
• Consults with faculty, department chairpersons, and deans related to the creation and implementation of innovative degree programs, including those that feature technology enabled learning, distance education mediums, and multimedia tools and methods.
• Designs, develops, and delivers technology orientations aimed at promoting learner satisfaction and success.
• Designs, develops, and delivers professional development programs for faculty via formal workshops, informal interactions, and one-on-one sessions designed to establish, enhance, and expand competency in pedagogy and the use of instructional technology.
• Advises and coaches faculty on pedagogical techniques, strategies, and instructional technology best practices.
• Designs, develops, and delivers technology orientations aimed at promoting learner satisfaction and success.
• Participates in collaborative activities with others across the college who provide counsel, recommendations, services and support to individuals using instructional technology or providing instructional technology resources to faculty, staff, and students in support of teaching and learning.
• Interfaces with instructors in order to understand concerns, explains technology in teaching strategies, and offers creative high-impact techniques and technology enabled teaching solutions.
• Stays current with research on instructional design technologies, theories, resources, applications, strategies, processes, methodologies, procedures and practices
• Fulfills committee responsibilities, attends unit meetings, prepares designated presentations, and delivers required reports.
• Sets and attains challenging goals.
• Performs other related duties and special projects as assigned.

Compensation
Salary $50,000-$53,000 based on experience, plus a comprehensive benefits package. Flexible start date in August 2019.

Application Process
A complete application packet includes:
• Cover letter addressing interest and qualifications for position
  o Include details regarding how your personal and professional experiences allow you to encourage a learning environment grounded in equity and inclusion. “How do you envision contributing to Fort Lewis College’s commitment to equity and inclusion?”
• Resume
• Names and contact information for three current, professional references

Submit materials as one PDF file via email to:
Instructionaldesigner@fortlewis.edu

Application materials received by June 21, 2019 will receive full consideration.
Position will remain open until filled.
The successful candidate will be required to submit original, official college transcripts, and pass a background check.

The College and the Community

Fort Lewis College, a public institution located in Durango, Colorado, offers degree programs in arts, business, education, health fields, humanities, social and natural sciences, and teacher education. Our inspiring mountain campus is located atop a scenic mesa overlooking historic Durango and situated between the San Juan Mountains and the desert Southwest. We are committed to accessible and high-quality baccalaureate education, and our hallmarks are remarkably close relationships between students and faculty, the freedom of intellectual exploration, and the challenge of experiential learning. Our 3,300 students come from 48 states, 17 countries, with 36% Native American and Alaska Native backgrounds, and 11% Hispanic backgrounds. Durango is a thriving multicultural community of 18,500 set along the beautiful Animas River Valley. Averaging 300 sunny days per year, the community is known for its outdoor lifestyle and friendly, festive atmosphere. Durango is also the cultural and economic hub of the Four Corners region, rich in dining, shopping, and entertainment, and linked with airline service to hubs in Denver, Phoenix, and Dallas.

Equal Opportunity

Fort Lewis College does not discriminate on the basis of race, age, color, religion, national origin, gender, disability, sexual orientation, gender identity, gender expression, political beliefs, veteran status, pregnancy, or genetic information. Accordingly, equal opportunity for employment, admission, and education shall be extended to all persons. The College shall promote equal opportunity, equal treatment, and affirmative action efforts to increase the diversity of students, faculty, and staff. The College is dedicated to building a culturally diverse and pluralistic faculty and staff committed to teaching and working in a multicultural environment; applications from underrepresented groups are strongly encouraged.

ADAA Accommodations

Any person with a disability as defined by the ADA Amendments Act of 2008 (ADAAA) may be provided a reasonable accommodation upon request to enable the person to complete an employment assessment. To request an accommodation, please contact Kristin Polens by phone 970-247-7459 or email kpolens@fortlewis.edu at least five business days before the assessment date to allow us to evaluate your request and prepare for the accommodation. You may be asked to provide additional information, including medical documentation, regarding functional limitations and type of accommodation needed. Please ensure that you have this information available well in advance of the assessment date.