



Fort Lewis College Financial Aid Office

2020-21 Reconsideration of Need Appeal Form

Financial Aid Office
 1000 Rim Drive
 Durango, CO 81301-3999
 Phone: 970-247-7142
 Fax: 970-247-7108
 Toll Free: 1-800-352-7512
 Email: finaid_off@fortlewis.edu

STUDENT NAME _____ STUDENT ID _____

A reconsideration of need appeal is appropriate when the amount of income that you, your spouse, or your parent(s) reported on your FAFSA has changed considerably due to a documentable special circumstance that occurred outside of your control.

Deadline for appeal:

First Monday in August for students starting in the Fall term, first Monday in December for students starting in the Spring term and first Monday in April for students starting in the Summer term.

Your appeal will not be reviewed until the following documentation has been received and processed by the Financial Aid Office.

(Additional documentation/clarification may be requested by the Financial Aid Office.)

- 1) 2020-21 FAFSA application
- 2) 2018 IRS Tax Transcripts (This can be a paper transcript from the IRS, or you can use the IRS Data Retrieval in FAFSA).
- 3) 2020-21 Household Size Verification Form
- 4) 2020-21 Asset Form

Please check the option(s) that best describe(s) your situation	Documentation Required
_____ My own, my spouse's, or my parent(s)' employment income has changed considerably	<ul style="list-style-type: none"> ▪ Documentation verifying that employment has been terminated, such as a termination or layoff notice from employer. (Voluntarily leaving or changing jobs is not a basis for appeal, unless special documentable circumstances exist.) ▪ Last pay stub showing year to date earnings. ▪ Documentation of all unemployment benefits or denial of unemployment benefits including date that unemployment is approved through. ▪ Estimated Income Form. ▪ Signed personal statement detailing the current situation and the prospects for employment changes in the near future. ▪ You may also be asked to provide a copy your 2018 W-2s/1099 forms, and/or your 2018 tax returns, including all schedules.
_____ I, my spouse, or my parent(s) have/has unusually high unreimbursed, non-elective medical or dental expenses	<ul style="list-style-type: none"> ▪ Medical Expense form with supporting documentation. ▪ Signed personal statement detailing your circumstances. ▪ A copy of your 2018 and 2019 tax return, including schedules, may be requested.
_____ I, my spouse, or my parent(s) lost untaxed income or benefits such as child support	<ul style="list-style-type: none"> ▪ Documentation showing amount received. ▪ Documentation showing the benefit is no longer being received and date is ended. ▪ Signed Personal statement explaining circumstances.
_____ I, my spouse, or my parent(s) have/has elementary or secondary tuition	<ul style="list-style-type: none"> ▪ Receipts showing amounts of elementary/secondary tuition paid and for whom the tuition was paid for the calendar year. ▪ Signed Personal statement addressing the reason the student must attend a private institution vs. a public institution.
_____ I, my spouse, or my parent(s) have a loss of income and/or assets due to reasons beyond their control (i.e. death, natural disaster, etc.)	<ul style="list-style-type: none"> ▪ Relevant documentation showing unreimbursed loss (i.e. death certificate, documentation from insurance company showing fire loss not covered, etc.) ▪ Signed Personal statement explaining circumstances.
_____ I, my spouse, or my parent(s) have/had a conversion of traditional IRAs to Roth IRAs in reported tax year	<ul style="list-style-type: none"> ▪ Copy of 2018 federal income tax return including schedules, showing conversion. ▪ Signed personal statement describing reason for request.

Only complete and signed requests will be considered. Requests are reviewed on a case by case basis. Appeal may take 3 weeks to process. Approval of request does not guarantee additional financial aid. Decision of appeal will be emailed to student's [Fort Lewis College email](#). In order for us to discuss or confirm information with the parent listed below, related to this request, a FERPA release will need to be on file. All decisions are final.

I/we certify that all information I/we included in this appeal is true and accurate.

Student Signature: _____ Date: _____

Spouse/Parent Signature (if applicable): _____ Date: _____